**CV**

**Personal details**

* **Full name:** Rayan AL Huraiz
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* **Location:** Eastern Province
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**Professional summary**

* I am a student at Imam Abdulrahman Bin Faisal University Management Information System major final year looking for a coop program as it is a requirement to graduate

**Key skills**

* **Communication:** clear written and verbal communication; presenting ideas concisely
* **Problem solving:** analytical approach, breaking problems into steps and finding practical solutions
* **Teamwork:** collaborating, sharing responsibilities, giving and receiving feedback
* **Time management:** prioritizing tasks, meeting deadlines, planning study/work sprints
* **Adaptability:** learning quickly, handling change, taking on new tools or responsibilities
* **Digital literacy:** confident with email, Office suite (Word/Excel/PowerPoint)
* **Presentation skills:** creating slides, using visuals effectively
* **Basic coding or tools**: Python/SQL

**Education**

* Imam Abdulrahman Bin Faisal University-College of Business Administration-Management Information System major

**Professional experience**

* Working as a Part time Supervisor in AL Huraiz workshop Since 2022 February